

Policy Owner	Academic Director
Contact Officer:	Student and Academic Services
Policy Number:	QBIP0015
Approved by:	College Leadership Team
Date Approved:	June 2011
Last Reviewed:	June 2020; March 2019; August 2018; 17 February 2016
Related documents:	Scholarship Register Notification of Scholarship letter and Certificate

1. Overview

- 1.1. Curtin College (Bentley) has a number of scholarships available to students based on academic merit.
 - 1 x Diploma (Stage 1) per study period regardless of discipline.
 - 1 x each Diploma (Stage 2) per study period.
- 1.2. The purpose of the academic merit scholarship is to provide students with a reward for academic excellence and enhance the profile of Curtin College.
- 1.3. The awarding of Scholarships is at the discretion of the Scholarship Committee and/or College Director & Principal.

2. Policy Content

2.1. Academic Merit Scholarship

The following Academic Merit Scholarships are awarded according to the eligibility criteria below (2.1.1).

Stage 1 – 50% tuition re-imburement granted to the top achieving student in each study period

Stage 2 - 50% tuition re-imburement granted to the top achieving students in their *first* study period of the following Diploma programs:–

- Diplomas of Arts & Creative Industries
- Diploma of Built Environment
- Diploma of Commerce
- Diploma of Engineering
- Diploma of Information Technology
- Diploma of Health Science

The recipient of any of the above scholarships will receive 50% re-imburement of their tuition fees for the period of study (not refundable) for which the scholarship decision was based on. If a student defers their studies, the scholarship may be forfeited.

Where the results of two or more students are very close and considered to be equally meritorious, the College reserves the right to share the scholarship between those two or more students at the discretion of the Scholarship Committee.

Note: Scholarships do not include the 'Degree' programs at Curtin University.

2.1.1. Eligibility

- Students are only eligible to win one scholarship per Stage of the Diploma (so a student could win two scholarships in their time with Curtin College).
- Students must be enrolled into a *minimum of 100 credit points* (in the same stage) per teaching period, which is usually 4 units of study, but can be more in Diploma of Engineering and Diploma of IT.
- Awarded to student with the highest Study Period Weighted Average above 80%.

3. The Scholarship Committee

3.1. The Scholarship Committee will be comprised of the following members or their nominees:

- Academic Director (Chair)
- Director of Marketing and Admissions
- Commercial Finance Manager

3.2. All Scholarships are to be approved by the College Director & Principal.

3.3. All students who receive a scholarship must be reported, for noting, to College Leadership Team.

Version (Date):	Improvements Made:
V3.1 (June 2020)	<ul style="list-style-type: none">• Policy reviewed and updated to provide more clarity around reimbursement and the awarding of Scholarships
V3.0 (March 2019)	<ul style="list-style-type: none">• Policy reviewed and updated to provide more clarity around eligibility.• Reference to a Staff Bursary has removed as this is part of Navitas Staff Study Policy• Reference to the Humanitarian Scholarship removed as this is linked with 'Tuition Fees & Charges Policy'.
V2.3 (Aug 2018)	<ul style="list-style-type: none">• Clarified eligibility and number of scholarships.• Clarified staff bursary at 50%• Updated position titles