Your pathway to Curtin University

Domestic Student Guide 2015
Welcome to Curtin College
On campus. On Track.

Since 2000, Curtin College has established itself as the major pathway to Curtin University, Western Australia’s largest university. Located on Curtin’s main campus in Bentley, Curtin College has produced around 7,000 students who have successfully progressed to the 2nd year of a bachelor degree at the University.

Curtin College offers a wide range of degree pathways for students who do not meet the minimum requirements for university entry. Our courses provide the skills and knowledge required for university studies and enable students to enter Curtin with advanced standing of up to one year.

Curtin College’s flexible entry requirements meet the needs of a diverse range of students. The teaching staff at the College are highly qualified, friendly and committed, and provide a high level of personal support to all students. This ensures a student’s time at the College is not only academically successful, but an enjoyable and memorable experience.

STUDY ON THE CURTIN CAMPUS

Studying at Curtin College allows students to take advantage of the facilities and services provided by Curtin University. This includes the cafes, library, bookshop and chaplaincy services. College students can also become Associate Members of the Curtin Guild to gain on- and off-campus discounts and access to Guild clubs, competitions, events and sport. Access to the University environment helps students to transition smoothly into tertiary study.

TRIMESTER SYSTEM AND FLEXIBLE STUDY OPTIONS

For Certificate IV, Diploma of Vocational Education and Training, the academic year is divided into 13-week trimesters. Trimester one runs from February until June, trimester two from July until October and trimester three from October until February. The flexibility of the trimester system allows students to fast-track many Curtin College programs. In most cases, this means students are able to reach their desired degree at Curtin University in a shorter time. Dedicated students may be able to enter university more quickly. Students who prefer a more gradual transition into university study may be able to extend their studies over three trimesters. With the trimester calendar year, students can still complete the course within a 12-month period.

For Diplomas of Engineering, Health Sciences and Information Technology, the academic year at the College follows the Curtin University calendar. Semester one runs from March to June and semester two from August to November. Please refer to the course table on pages 4-5 for the intakes available for your choice of program.

TEACHING AT CURTIN COLLEGE

Students at the College are exposed to a variety of teaching methods designed to promote a stimulating learning experience. Lecturers provide students with a framework for each unit being studied, and ensure they acquire the relevant knowledge and skills for the chosen course. Students are expected to take notes summarising key points and ask any questions they may have regarding complicated issues raised during the lecture. Lecture groups average between 30 and 50 students, with some often much smaller. Students are given the opportunity to study all units in further detail through tutorials and seminars. Students apply their knowledge and develop practical skills in group and individual project work as well as in laboratory sessions. Curtin College tutors have access to the latest technology and facilities to support their teaching and students benefit from interactive classrooms, as well as full computing and internet facilities.

CREDIT FOR RECOGNISED LEARNING

Credit for Recognised Learning (CRL) enables students to complete specified certificate or diploma courses in a shorter time than normal. CRL is usually based on successful completion of equivalent modules or units of study at another institution. Applications for credits should include unit outlines (syllabus) and certified copies of any academic transcripts. Curtin College also recognises the skills and knowledge students may have gained from life experiences, work experience and any training provided through previous employment. Requests for CRL should be made at the time of application. The granting of a Curtin College diploma is contingent on students having studied a minimum of 50% of the course at the College.

FREE SUPPORT PROGRAMS

At no extra cost, students can access a number of support classes to enhance their study skills and performance at the College. These support programs are designed to assist students on their educational journey.

Programs include an Academic Master Series, Mathematics Clinic and Academic Drop In Sessions. Individual support is available where required to ensure all students receive the assistance they need.

Where are we?
Curtin College is located on the main Curtin campus in Perth, Western Australia.

Who is Curtin College for?
Students who:
• fall short of Curtin’s ATAR entrance requirements,
• complete Year 12 but do not attain an ATAR,
• do not complete enough WACE subjects at high school,
• successfully complete Year 11 (minimum 60% average), or,
• are mature-age and do not meet Curtin’s entry requirements.
Curtin College’s wide range of pathways to Curtin University makes it an appealing place to study for students from a variety of different study backgrounds.

The College takes into consideration individual qualifications and circumstances before prescribing the best starting point for a student. With options ranging from pre-university-level programs right through to university-level diploma courses, Curtin College is the preferred pathway to a degree at Curtin University.

WHAT COURSES ARE OFFERED AT CURTIN COLLEGE?
Curtin College offer a range of qualifications, which lead to the second year of a selected Curtin bachelor degree. The areas of study include:

- Built Environment
- Commerce
- Design & Art
- Engineering
- Health Sciences
- Information Technology/Computer Science
- Media, Culture & Creative Arts
- Social Sciences

Pre-university Level

CERTIFICATE IV TERTIARY PREPARATION PROGRAM
(CRICOS Code 084057K, NTIS Code 10479NAT)
Includes eight pre-university level units studied over a period of two to three trimesters* taught in Curtin College classrooms. All streams have three specific core units, with the remaining five being units specific to each stream. Progression to Diploma requires the achievement of qualifying grades varying from 50% to 65%. Students who successfully complete a Curtin College Diploma, and who have met the minimum academic entry requirements, are able to enter relevant undergraduate courses at Curtin University with advanced standing.

*Trimester courses are completed over three trimesters or two semesters (8 months), depending on the course chosen. Students studying on the trimester system may be able to fast-track their studies and complete the Diploma in two trimesters (8 months).

ACCREDITATION
Curtin College is a Registered Training Organization (RTO) overseen by the national Vocational Education and Training (VET) regulator, the Australian Skills Quality Authority (ASQA). ASQA regulates courses and training providers to ensure that the nationally approved quality standards are met. As an RTO, Curtin College has to adhere to the national set of standards for VET-accredited courses, which assures national consistency, high-quality training and assessment services for the clients of Australia’s vocational education and training system.

Curtin College is a registered higher education provider under Tertiary Education Quality and Standards Agency (TEQSA). TEQSA regulates and assures the quality of Australia’s Higher Education Sector (including universities). As a Higher Education Provider Curtin College must adhere to these standards.

TERTIARY ACCESS PROGRAM
Is a non-award course which includes four pre-university level units studied over one trimester; taught in Curtin College classrooms. Progression to Diploma requires the achievement of qualifying grades varying from 50% to 65%.

For more information regarding the conditions of progression rules please visit www.curtincollege.edu.au/policies-curtin.

WHAT YOU NEED TO KNOW

AUSTRALIAN ENTRY REQUIREMENTS
Flexible entry requirements cater for different academic backgrounds. If you do not meet the minimum ATAR requirements, your application may be considered based on a portfolio and other supporting documentation. Please contact the college to find out more.

<table>
<thead>
<tr>
<th>Course</th>
<th>Certificate IV Tertiary Preparation Program</th>
<th>Tertiary Access Program</th>
<th>Diploma</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Creative Industries</td>
<td>None</td>
<td>None</td>
<td>None (no folio required)</td>
</tr>
<tr>
<td>Built Environment</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Commerce</td>
<td>None</td>
<td>Maths desirable</td>
<td>Maths desirable</td>
</tr>
<tr>
<td>Engineering</td>
<td>Maths, physics and chemistry</td>
<td>Maths (incl. calculus), physics and chemistry</td>
<td>Maths (incl. calculus), physics and chemistry</td>
</tr>
<tr>
<td>Food Science &amp; Technology</td>
<td>Maths &amp; science subjects desirable</td>
<td>Maths &amp; science subjects desirable</td>
<td>Chemistry and maths desirable</td>
</tr>
<tr>
<td>Health Sciences</td>
<td>Maths &amp; science subjects desirable</td>
<td>Maths &amp; science subjects desirable</td>
<td>One science and one maths subject</td>
</tr>
<tr>
<td>Human Biology Preclinical</td>
<td>Maths &amp; science subjects desirable</td>
<td>Maths &amp; science subjects desirable</td>
<td>Chemistry, maths and human biology or biology desirable</td>
</tr>
<tr>
<td>Information Technology</td>
<td>Maths, physics and/or chemistry</td>
<td>Maths (incl. calculus), physics and chemistry</td>
<td>Mathematics, physics and/or chemistry</td>
</tr>
<tr>
<td>Laboratory Medicine</td>
<td>Maths &amp; science subjects desirable</td>
<td>Maths &amp; science subjects desirable</td>
<td>Chemistry, maths and human biology or biology desirable</td>
</tr>
<tr>
<td>Molecular Genetics &amp; Biotechnology</td>
<td>Maths &amp; science subjects desirable</td>
<td>Maths &amp; science subjects desirable</td>
<td>Chemistry, maths and human biology or biology desirable</td>
</tr>
<tr>
<td>Nutrition</td>
<td>Maths &amp; science subjects desirable</td>
<td>Maths &amp; science subjects desirable</td>
<td>Chemistry, Maths desirable</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>Science subjects desirable</td>
<td>Science subjects desirable</td>
<td>Chemistry &amp; maths (calculus) required, human biology desirable</td>
</tr>
<tr>
<td>Physiotherapy</td>
<td>Science subjects desirable</td>
<td>Science subjects desirable</td>
<td>Human biology preferred</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

ACCREDITATION

HIGHER EDUCATION DIPLOMA
Eight or nine university level units studied over a two to three trimesters. The Diploma often has the same course content and structure as year one of the corresponding Curtin University undergraduate degree. The Diplomas of Commerce, Information Technology, Built Environment and Arts & Creative Industries are taught in Curtin College classrooms. The Diplomas of Engineering and Health Sciences classes are primarily taught by Curtin College, along with a small number of shared Curtin University classes. Progression to year two at Curtin requires achievement of qualifying grades varying from 50% to 65% in the Diploma.

Students who successfully complete a Curtin College Diploma, and who have met the minimum academic entry requirements, are able to enter relevant undergraduate courses at Curtin University with advanced standing.

HIGHER EDUCATION DIPLOMA

Yours Bachelor Degree

The Curriculum Pathway to your Curtin University Degree:

YEAR 1

YEAR 2

YEAR 3

COURSE PREREQUISITES

Yours Bachelor Degree

COURSE PREREQUISITES

*Duration of degree is dependent upon chosen discipline.

Disclaimer: Prospective students are encouraged to consult Curtin College directly at the time of application for the latest information regarding availability of courses and the relevant entry requirements.

*ATAR scores are indicative only and are reviewed annually.

*Pre-university Level courses are completed over three trimesters or two semesters (8 months), depending on the course chosen. Students studying on the trimester system may be able to fast-track their studies and complete the Diploma in two trimesters (8 months).
<table>
<thead>
<tr>
<th>Courses and fees (local)</th>
<th>2015 Courses and fees (local)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015 Courses and fees (local)</td>
<td>Feeds listed in AUD 5</td>
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<tbody>
<tr>
<td>Higher Education Diploma</td>
<td>Diploma of Built Environment CRICOS Code 003760C</td>
<td>Duration: 2–3 trimesters</td>
<td>Intakes: Feb, Jul</td>
<td>Total: $18000</td>
</tr>
<tr>
<td>Required Unit</td>
<td>• Built Environment Communication</td>
<td></td>
<td></td>
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<tr>
<td>Plus Course Specific Units</td>
<td>• Urban and Regional Planning</td>
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<tr>
<th>Certificate IV Tertiary Preparation Program</th>
<th>CRICOS Code 072446K</th>
<th>Duration: 1 trimester</th>
<th>Intakes: Feb, Oct**</th>
<th>Course Fee: $4080</th>
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<tbody>
<tr>
<td>Entry into Curtin Year 2</td>
<td>Bachelor of Science (Computing) CRICOS Code 018692D</td>
<td>With majors in:</td>
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<td>Required Units</td>
<td>Course Fee: $10800</td>
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<tr>
<td></td>
<td>• Algorithms 120</td>
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<tr>
<td></td>
<td>• Software Engineering 110</td>
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<tr>
<td></td>
<td>• Programming 110</td>
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<tr>
<td></td>
<td>• Computer Systems Engineering 100</td>
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<td></td>
<td>• Microprocessor Architecture 100</td>
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<td></td>
<td>• Software Engineering 100</td>
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Dates 2015

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<th>Trimester or Quarter</th>
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<th>Break</th>
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<td>February</td>
<td>23 Feb 15</td>
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<td>2 Mar 15</td>
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<td>April</td>
<td>26 Mar 15</td>
<td>2 May 15</td>
<td>19 May 15</td>
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<td>May</td>
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<td>July</td>
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<td>11 Aug 15</td>
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<tr>
<td>August</td>
<td>8 Aug 15</td>
<td>12 Aug 15</td>
<td>19 Aug 15</td>
<td>22 Aug 15</td>
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<tbody>
<tr>
<td>Higher Education Diploma</td>
<td>Diploma of Information Technology CRICOS Code 003707</td>
<td>Duration: 2 semesters</td>
<td>Intakes: Feb, Jul</td>
<td>Total: $10800</td>
</tr>
<tr>
<td>Required Units</td>
<td>• Statistical Data Analysis 101</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>• Database Systems 120</td>
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<td></td>
<td>• Software Engineering 110</td>
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<td></td>
<td>• Unit Programming 110</td>
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<td></td>
<td>• Internet Programming 110</td>
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<td></td>
<td>• Communication Skills 110</td>
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Dates 2016

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<tr>
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<tr>
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<td>7 Mar 16</td>
<td>14 Apr 16</td>
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</tr>
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</table>
Application process

Applying to Curtin College is a free and easy process for all local students, and applications will be accepted until the orientation date of each trimester. Fee assistance is also available to specific local students for particular courses.

APPLY ONLINE
at curtincollege.edu.au/apply-today-curtin.
Alternatively, apply in-person, via email, or through the post by completing the application form at the back of this brochure.

There is no application fee and applicants can apply for upcoming intakes anytime, however the College recommends applying no later than one week prior to the orientation date of your chosen intake.

CONDITIONS OF ENROLMENT
Curtin College Conditions of Enrolment and Refund Policy can be viewed at:
curtincollege.edu.au/apply-today-curtin/enrolment-conditions-curtin

DEFERMENT, WITHDRAWAL, SUSPENSION AND CANCELLATION OF ENROLMENT
Please refer to the Deferral and Withdrawal Policy, Student Misconduct Policy & Refund Policy on the Curtin College website. These policies can be viewed at:
curtincollege.edu.au/policies-curtin

FEE-HELP
FEE-HELP is an Australian Government loan scheme that assists eligible fee paying students to pay part of, or all of their tuition fees. As an approved Higher Education provider, Curtin College is eligible to offer FEE-HELP places for its Diploma courses. Certificate IV Tertiary Preparation Program and TAP units are not covered by FEE-HELP and fees for these units must be paid up front.

Australian citizens and holders of permanent humanitarian visas are eligible for FEE-HELP assistance. Eligible students who wish to pay for part or all of their tuition fees through FEE-HELP must complete and sign a ‘Request for FEE-HELP Assistance’ form. This is available, along with further FEE-HELP information, from Curtin College. Please note that Permanent Residents are not eligible for FEE-HELP. Eligible Curtin College graduates will be offered a Commonwealth Supported place in year two of their chosen Bachelor degree at Curtin, subject to meeting progression rules and entry requirements.

FEE INFORMATION FOR BACHELOR DEGREES AT CURTIN
Unit fees are charged by Curtin University in accordance with the Higher Education Support Act 2003 and vary from course to course. For more detailed information please visit the Curtin Fees Centre at fees.curtin.edu.au.

INTERNATIONAL STUDENTS
Curtin College welcomes students from over 40 different countries. Full details of fees, application procedures and additional courses for international students are available on the College website.

Application Form
Complete your application online for Priority Processing.
Visit curtincollege.edu.au/apply-today-curtin

Applications received without transcripts and/or the personal details of a student cannot be processed. All sections must be completed. Please print in BLOCK LETTERS.

PERSONAL DETAILS

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Applications received without transcripts and/or the personal details of a student cannot be processed. All sections must be completed. Please print in BLOCK LETTERS.

PERSONAL DETAILS

FEE-HELP is an Australian Government loan scheme that assists eligible fee paying students to pay part of, or all of their tuition fees. As an approved Higher Education provider, Curtin College is eligible to offer FEE-HELP places for its Diploma courses. Certificate IV Tertiary Preparation Program and TAP units are not covered by FEE-HELP and fees for these units must be paid up front.

Australian citizens and holders of permanent humanitarian visas are eligible for FEE-HELP assistance. Eligible students who wish to pay for part or all of their tuition fees through FEE-HELP must complete and sign a ‘Request for FEE-HELP Assistance’ form. This is available, along with further FEE-HELP information, from Curtin College. Please note that Permanent Residents are not eligible for FEE-HELP. Eligible Curtin College graduates will be offered a Commonwealth Supported place in year two of their chosen Bachelor degree at Curtin, subject to meeting progression rules and entry requirements.

FEE INFORMATION FOR BACHELOR DEGREES AT CURTIN
Unit fees are charged by Curtin University in accordance with the Higher Education Support Act 2003 and vary from course to course. For more detailed information please visit the Curtin Fees Centre at fees.curtin.edu.au.

INTERNATIONAL STUDENTS
Curtin College welcomes students from over 40 different countries. Full details of fees, application procedures and additional courses for international students are available on the College website.

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EDUCATIONAL QUALIFICATIONS

Highest Academic Qualification
Institution Attended
Country / State
Year Enrolled
Year Completed

Are you seeking credit or advanced standing from previous studies?
Yes
No

Father’s highest completed academic qualification
Name
High School
Undergraduate Study
Postgraduate Study

Mother’s highest completed academic qualification
Name
High School
Undergraduate Study
Postgraduate Study

ENGLISH LANGUAGE PROFICIENCY

Is English your first language?
Yes
No

If No, what is your main language spoken at home?

As all courses are taught in English, applicants will need to meet Curtin College’s English language requirement. If your education qualifications were not completed wholly or predominantly in English, please indicate what tests you have taken and the corresponding grade, or simply indicate the test you intend taking. Note: Certified documentary evidence of results must be provided at time of application.

Other (please specify):

Other English proficiency test score or grade (if applicable):

RESIDENT STATUS

Are you an Australian Citizen?
Yes
No

Are you a Permanent Resident of Australia?
Yes
No

If YES to either of the above, please provide documentary evidence (i.e. Birth Certificate, Citizenship Certificate, Visa Label, Passport)

If NO to both of the above, please complete the application form for international students, obtainable from Curtin College or at www.curtincollege.edu.au

EMERGENCY CONTACT DETAILS

Full Name
Relationship
Telephone

HOW DID YOU LEARN ABOUT CURTIN COLLEGE?

Curtin Newspaper/Magazine
Friend/Relative
Exhibition/Seminar

Curtin Bookshop & Aroma Cafe
Fringe Benefits Hairdresser
Kirribilli Catering
Curtin FM 100.1
Engineering Operations
Student Guild Complex
Cafeteria and Café
Humanities
Chemical Engineering
Engineering General Facilities
Sculpture
Art
CITS (Curtin IT Services)
Bookshop & Aroma Cafe
Field Trial Area
Public Health
New Technologies
Geology
Pharmacy
Physical Sciences
Life Sciences Building
SMEC
Engineering Pavilion
Aboriginal Studies
Perth Hockey Stadium
Human Resources
Scholarships and Graduations
Counselling and Health Services
Tim Winton Lecture Theatre

DECLARATION

I declare that, to the best of my knowledge, all information on this form is complete and accurate. I understand that Curtin College or Curtin University may obtain confirmation of records from any institution attended by me and may provide information to Government bodies as required by law. I also understand that Curtin College reserves the right to vary any decision made on the basis of incorrect or incomplete information supplied by me. I understand that my signature signifies acceptance of the Conditions of Enrolment which apply to the courses outlined in this brochure. I understand that Curtin College and Curtin University are committed to ensuring privacy of all information they collect, and that the personal information I supply to the College and the University will only be used for administrative and educational purposes of the institution. Personal information collected by Curtin College and Curtin University will only be disclosed to third parties with the written consent of the person concerned, unless otherwise prescribed by law.

Signature of Applicant
Date

Signature of Parent
(If applicant under 18 years of age)
Date

LODGING YOUR APPLICATION

Please submit this application form, along with the necessary documentation to:
Curtin College
At Curtin University
GPO Box U1987
Perth WA 6845
Australia

Tel: +61 8 9266 4888
Fax: +61 8 9266 4889
Email: admissions@curtincollege.edu.au

Provider Codes:
Curtin College CRICOS Code 02042G
Curtin University CRICOS Code 00030J
NTIS Provider Code 51879

AGENCY STAMP HERE
Curtin College is proudly part of the Navitas Ltd group of colleges. Navitas Ltd is a leader in the development and provision of education services and learning solutions, and is a key player in the global education market, with more than 30 colleges and campuses in over eight countries.

The Navitas pathway education model was conceived in the early 1990s and has since provided the study foundation for thousands of students, leading them to their desired university degree. Curtin College follows the Navitas pathway model, successfully progressing students to Curtin University.