1. Overview

1.1. These articulation rules apply to all Curtin College students who are currently enrolled in one program and intending to articulate to another, either at Curtin College, its partner providers or Curtin University.

2. Organisational Scope

2.1. This policy applies to all students enrolled at Curtin College.

3. Definitions

3.1. Articulation Rule: Is a rule referring to specific condition, pre-requisite subjects and/or minimum average mark that must be achieved in order to articulate onto the university.

3.2. Course Weighted Average (CWA): A percentage mark for all units which the student has completed in a program. Calculation of this average includes units failed units failed, or any unit with a result of ‘not complete’ or ‘annulled’.

3.3. Diploma: A Higher Education accredited award comprising of two stages. Diploma (Stage 1) is for students who have completed Year 11 or equivalent. After successful completion of Diploma (Stage 1), students' progress onto Diploma (Stage 2). Diploma (Stage 2) is for students who have completed Australian year 12 or equivalent. The Diploma consists of 400 credit points.

3.4. Graduate Certificate: a Higher Education accredited award comprising of 100 credit points to be completed in one study period.

3.5. Leave of Absence: Refers to the period of time beyond the normal study period break that a student must wait in order to be able to recommence his or her program or start their next program if they have finished the previous program. This may occur when a particular unit required to complete the program is not offered in the next study period, therefore the student will have a “gap” in study before they can return to study. It can also occur when a student completes their program earlier or later than the anticipated time and must wait for the commencement of their next program.

3.6. Postgraduate Preparation Program: a non-award course offered to students who do not meet the English entry level for the Graduate Certificate in Business Administration.

3.7. Study Period: A discrete period of study within a program, namely a semester or trimester, in which a student undertakes and completes units of study.

4. Articulation Rules

4.1. Diploma students Progressing from Diploma (Stage 1) to Diploma (Stage 2)
Students must successfully have completed a minimum of 150 credit points, the required program pre-requisites and program specific requirements, to progress to Diploma (Stage 2).

4.2. Diploma students progressing to a Curtin Bachelor Degree
Students must successfully complete all of the prescribed units in the Diploma and achieve the CWA if required, to progress to the Second Year of the Degree program at Curtin University with advance standing for up to 200 credit points.
Articulation Rules for all Programs

4.3. Graduate Certificate students progressing to a corresponding Curtin’s Master Degree.
Students must successfully complete all of the prescribed units in the Graduate Certificate to progress to the Master’s Degree program at Curtin University with advance standing for up to 100 credit points.

Table 1. Program Articulation

<table>
<thead>
<tr>
<th>Program</th>
<th>Articulation Requirements</th>
<th>Progression to</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Arts and Creative Industries</strong></td>
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<tr>
<td>Diploma (Stage 1)</td>
<td>Completed 150 credit points and the required pre-requisite units in Diploma (Stage 1)</td>
<td>Diploma (Stage 2)</td>
</tr>
<tr>
<td>Diploma (Stage 2)</td>
<td>Completed Diploma requirements</td>
<td>Curtin University Bachelor Degree</td>
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<tr>
<td><strong>Built Environment</strong></td>
<td></td>
<td></td>
</tr>
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<tr>
<td><strong>Commerce</strong></td>
<td></td>
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</tr>
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<tr>
<td><strong>Engineering</strong></td>
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<tr>
<td>Diploma (Stage 1)</td>
<td>Completed 150 credit points and the required pre-requisite units in Diploma (Stage 1)</td>
<td>Diploma (Stage 2)</td>
</tr>
<tr>
<td>Diploma (Stage 2)</td>
<td>Completed Diploma requirements</td>
<td>Curtin University Bachelor Degree</td>
</tr>
<tr>
<td><strong>Health Sciences</strong></td>
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</tbody>
</table>
| Diploma (Stage 1)              | Completed 150 credit points, the required pre-requisite units and relevant stream requirements as detailed below in Diploma (Stage 1):  
                                        • Pharmacy and Physiotherapy to achieve a minimum 65% CWA  
                                        • Pharmacy students to achieve a minimum of 65% in Chemistry | Diploma (Stage 2)                   |
| Diploma (Stage 2)              | Completed Diploma requirements                                                             | Curtin University Bachelor Degree   |
| **Information Technology**     |                                                                                          |                                     |
| Diploma (Stage 1)              | Completed 150 credit points and the required pre-requisite units in Diploma (Stage 1)      | Diploma (Stage 2)                   |
| Diploma (Stage 2)              | Completed Diploma requirements                                                             | Curtin University Bachelor Degree   |
| **Postgraduate Programs**      |                                                                                          |                                     |
| Postgraduate Preparation Program | Completed program requirements                                                              | Graduate Certificate in Business Administration |
| Graduate Certificate in Business Administration | Completed program requirements                                                  | Curtin University Masters of Business Administration (Global) |
| Graduate Certificate in Commerce | Completed program requirements                                                              | Curtin University Master of Commerce ( Major in Professional Accounting or Applied Finance) |
Articulation Rules for all Programs

*Notes:*

1. Quotas will apply to the streams of Exercise, Sport and Rehabilitation Science, Nursing, Occupational Therapy, Pharmacy and Physiotherapy for entry into Diploma and progression to the second year of the degree.
2. In the event that a stream quota is exceeded, students with the highest Course Weighted Average will proceed to the university.
3. Restrictions on student numbers progressing from the Diploma to the second year of the Curtin degree may apply from time to time according to the availability of clinical placements at Curtin.

5. Failure to meet a specific Program Articulation Rule

5.1. Students failing to meet the specific program progress or stream rules will be required to meet with their Program Coordinator to discuss their study options.

6. Not for Degree/Extension Studies

6.1. Students in their final study period of the Diploma with a maximum of two units to complete may be permitted to enrol concurrently in Curtin University second year Not for Degree/Extension units. In order to be eligible, students must be on ‘good standing’ and must obtain a permission letter from the college to support their application. Curtin University does not offer extension units for all degrees, so this option may not be available for some students.

6.2. International students on a ‘student visa’ can only do extension units if their Confirmation of Enrolment with the College covers the duration of the extension units.

7. Students may have a Leave of Absence in studies between the Diploma and the Second Year of the Degree program at Curtin, due to their academic progress and/or meeting the Articulation rules.

8. The Academic Director (or nominee) may approve exceptions to the above.

9. Administrative procedures

9.1. If the student is a sponsored student and does not meet the Articulation Rules, then the College will notify the sponsor.

9.2. These rules and related documentation is accessible through the Curtin College website at: [http://www.curtincollege.edu.au](http://www.curtincollege.edu.au)

<table>
<thead>
<tr>
<th>Version (date):</th>
<th>Changes/Improvements made:</th>
</tr>
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<tbody>
<tr>
<td>V4.4 (March 2019)</td>
<td>• Adjustment to Clause 4.3 to recognise articulation from all Graduate Certificate awards.</td>
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<tr>
<td>V4.3 (May 2018)</td>
<td>• Inclusion of the rules that relate to the Postgraduate Preparation Program and Graduate Certificate in Business Administration program as approved by Academic Board Oct 2017.</td>
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</tbody>
</table>
| V4.2 (April 2018) | • Amended the progression from Diploma (Stage 1) to Diploma (Stage 2) whereby students must successfully have completed a minimum of 150 credit points and the required program pre-requisites and requirements, to progress to Diploma (Stage 2).  
  • Added a rule which allows the Academic Director (or nominee) to approve exceptions.  
  • Updated the Diploma of Health Science quota streams. |