

General Admissions information for Curtin College

1. About

Curtin College, Perth, Western Australia

Curtin College is located in Building 205 on Curtin University's, Bentley Campus. Curtin College is a pathway to Curtin University, Western Australia's largest university and has had approximately 9000 students progress into Year 2 of their bachelor degree at Curtin University.

Students can apply in person at the campus or via online:
<https://www.curtincollege.edu.au/how-to-apply/apply-now/>

Contact Details

Telephone: (618) 9266 4888

Facsimile: (618) 9266 4889

Email: info@curtincollege.edu.au

Term Dates:

Curtin College courses follow one of two academic calendars, depending on which course you have chosen. Your studies may follow the semester calendar, with two 14-week study periods each year, or the trimester calendar, with three study periods each year.

The College has 5 intakes per year (trimester / semester). Orientation provides students with information and advice relating to their studies and new environment. It is an opportunity to make new friends, meet lecturers and discover what is available to you at Curtin College.

Click [here](#) for Curtin College study period dates.

2. Admission Criteria

2A. Applicants with higher education study

(Overseas) academic qualifications are assessed for comparability to the AQF using, but not limited to, the following resources

- a) The National Office of Overseas Skills Recognition (NOOSR) Country Education Profiles (CEPs). These can be accessed online at <https://internationaleducation.gov.au/services-and-resources/pages/qualifications-recognition.aspx>
- b) The National Recognition Information Centre (NARIC) (UK company.) NARIC can be accessed online at www.naric.org.uk.
- c) Curtin University Matriculation Guide (known more formally as *Qualifications Accepted as Meeting Minimum Entry Requirements for Undergraduate Study at Curtin University*)
- d) Australian Qualification Framework (AQF)

2B. Applicants with vocational education and training (VET) study

Vocational Education and Training (VET) qualifications are assessed against the Australian Qualification Framework (AQF) to determine if applicants meet entry and into what Diploma Stage.

The following table of Academic and English is entry requirements are applied for applicants who seek entry based upon a completed Australian TAFE qualification:

TAFE Qualification	Academic Entry	English Entry
Cert III	Yes (Stage One only)	No
Cert IV	Yes (Stage One and Stage Two without pre-reqs)	Yes (Stage One only)
Cert IV (English)	No	Yes (Stage One only)
Diploma	Yes (Stage One and Stage Two without pre-reqs)	Yes

Students may apply for CRL where they have successfully completed units at a similar level and standard in previous VET studies. To be assessed for CRL, students must provide the College with detailed unit outlines of all completed units in the previous qualification.

CRL for individual units must be applied for prior to enrolment but will be accepted up until the end of Week 4 of the relevant study period. After this date, CRL may still be granted but the College's Refund Policy will apply and no refund will be given for any units for which CRL has been granted. Should a student apply for CRL for a unit in which they are currently enrolled and not making satisfactory academic progress, CRL application will not be processed.

2C. Applicants with recent secondary education (within the past two years)

Australian Year 12 students

Course	Curtin College ATAR (Diploma Stage Two)	Curtin College ATAR \ HS (Diploma Stage One with CRL)	Curtin College ATAR \ HS (Diploma Stage One)
Arts & Creative Industries	ATAR 50	Year 12 with 50%	Year 11 with 50%
Built Environment*	ATAR 50	Year 12 with 50%	Year 11 with 50%
Commerce	ATAR 50	Year 12 with 50%	Year 11 with 50%
Engineering*	ATAR 60	ATAR 50	Year 11 with 50%
Information Technology*	ATAR 50	Year 12 with 50%	Year 11 with 50%
Health Science*	ATAR 60, except <ul style="list-style-type: none"> Pharmacy ATAR 70 	ATAR 50, except <ul style="list-style-type: none"> Pharmacy ATAR 65 	Year 11 with 50%

** In addition, some majors require course pre-requisites to be met*

ATAR-related adjustments

Curtin College does not apply any types of adjustments to ATAR-based admissions.

Criteria that may apply in addition to ATAR

In addition to an overall ATAR score, applicants might be required to meet course and major specific pre-requisites.

Other admission options

Applicants who are unable to meet entry requirements may be eligible through a Supplementary Portfolio. Entry is assessed on a case-by-case basis by Curtin College. Applicants are assessed against information to support applications circumstances where a broader assessment of school results, work experience, community engagement and other training/education achievements will demonstrate suitability for admission to the College's courses.

Interstate Year 12

Interstate Year 12 applicants must complete a Year 12 with an Australian Tertiary Admission Rank (ATAR) at least equivalent to the College minimum ATAR requirements.

Subject equivalencies to meet pre-requisites for interstate results are obtained by using the Pre-requisite Studies Guide from <http://www.tisc.edu.au/static/guide/prerequisites-index.tisc>

2D. Applicants with work and life experience

Applicants who are unable to meet entry requirements may be eligible through a Supplementary Portfolio. Entry is assessed on a case-by-case basis by Curtin College. Applicants are assessed against information to support applications circumstances where a broader assessment of school results, work experience, community engagement and other training/education achievements will demonstrate suitability for admission to the College's courses.

Special admission may be granted based on the basis of skills, competence or learning, whether formal or informal at the discretion of Director, Marketing and Admissions or Admissions Manager in line with current practice. These include mature age applicants who are 21 years or more.

3. Additional information

Aboriginal and Torres Strait Islander people

There are no specific or special admissions options for Aboriginal and Torres Strait Islander people.

Domestic applicants with overseas qualifications

Domestic applicants with academic qualifications are assessed for comparability using, but not limited to, the following resources

- a) The National Office of Overseas Skills Recognition (NOOSR) Country Education Profiles (CEPs). These can be accessed online at <https://internationaleducation.gov.au/services-and-resources/pages/qualifications-recognition.aspx>
- b) The National Recognition Information Centre (NARIC) (UK company.) NARIC can be accessed online at www.naric.org.uk.
- c) Curtin University Matriculation Guide (known more formally as *Qualifications Accepted as Meeting Minimum Entry Requirements for Undergraduate Study at Curtin University*)

English language proficiency

All applicants must meet the English entry requirements into the course as specified by Curtin College. Detailed English entry requirements are reflected on the Curtin College website.

Entry Level	English requirement
Diploma (Stage 1)	Year 11 English with 50% or better
Diploma (Stage 2)	Year 12 English with a C grade or 50%
	English ATAR with a scaled mark of 50
	English Literature ATAR with a scaled mark of 50

4. How to apply

There are 4 ways to submit your application to Curtin College.

1. Apply **online** via www.curtincollege.edu.au
The online application process will take the applicant through the application and allows the applicant to attach all academic documents, English proficiency documents, and passport. A confirmation email is sent to the applicant or nominated agency confirming that the online application has been successfully lodged with the College.
2. Apply **via an agent** overseas or within Australia.
The nominated agency will send the College a copy of the Curtin College application form, all academic documents, English proficiency documents, and passport.
3. Apply **in person at Curtin College** (Building 205 on the Curtin University campus).
A copy of the Curtin College application form, all academic documents, English proficiency documents, and passport will be taken and forwarded to the Admissions department.
4. Apply **via post/paper** application.
Applicants will need to send the College copies of the Curtin College application form, all academic documents, English proficiency documents, and passport.

The turn-around time to contact the applicant or nominated agent with the outcome of the application is 24 to 72 hours after receiving the application. All applicants and nominated agents will be contacted via email. No correspondence – unless requested – takes place via post/paper.

5. Enrolment

The Curtin College Letter of Offer outlines the:

- Curtin College/Curtin University course that has been offered,
- Duration of Study,
- Commencement Dates,
- Tuition and Enrolment Fees,
- Conditions of the Offer (including requests for official or certified copies of academic transcripts, evidence or English proficiency etc). Prior to accepting the Letter of Offer, students must provide evidence to meet the outstanding conditions.

To accept the Curtin College Letter of Offer, a student must complete the following steps:

1. If applicable, meet any outstanding conditions of offer
2. Complete and sign the Letter of Acceptance (Section 2 and 3 of the Letter of Offer)
3. Email the Letter of Acceptance to Curtin College together with the following documents:
 - a copy of your payment or FEE-HELP documents, and
 - a copy of your passport or citizenship (if not provided yet)

Advanced standing/academic credit/credit for recognised learning (CRL)

To be eligible for CRL, previous studies must have been completed within 10 years prior to the year of application.

Students may apply for CRL where they have successfully completed units at a similar level and standard in previous studies. To be assessed for CRL, students must provide the College with detailed unit outlines of all completed units in the previous qualification.

CRL for individual units must be applied for prior to enrolment but will be accepted up until the end of Week 4 of the relevant study period. After this date, CRL may still be granted but the College's Refund Policy will apply, and no refund will be given for any units for which CRL has been granted. Should a student apply for CRL for a unit in which they are currently enrolled and not making satisfactory academic progress, CRL application will not be processed.

Deferment

Students wishing to defer studies must notify the College in writing stating the reason for their request. The College will re-assess the applicant's eligibility for the next available study period and issue a Letter of Offer accordingly. Curtin College will retain all fees which will be used towards the following study period charges. If a refund is requested rather than transferring the funds to the next study period or the student subsequently withdraws, the Refund Policy applies.

6. Financial Assistance

Eligible fee-paying students at Curtin College have access to FEE-HELP to pay part of, or all, their tuition fees.

As an approved Higher Education provider, Curtin College is eligible to offer FEE-HELP places for its Diploma programs. Australian citizens and holders of permanent humanitarian visas are eligible for FEE-HELP assistance.

The following students are NOT eligible for FEE-HELP and must pay their fees upfront:

- New Zealand Citizens
- Permanent Visa Holders (other than holders of a permanent humanitarian visa)
- International Students

7. Student Profile

Applicant background	Semester 1, 2019	
	Number of students	Percentage of all students
(A) Past higher education study (includes a bridging or enabling course)	5	0.01%
(B) Past vocational education and training (VET) study	25	0.05%
(C) Work and life experience (Admitted on the basis of previous achievement other than the above)	10	0.02%
(D) Recent secondary education: <ul style="list-style-type: none">• Admitted solely on the basis of ATAR (regardless of whether this includes the impact of adjustment factors such as equity or subject bonus points)• Admitted where both ATAR and additional criteria were considered (e.g. portfolio, audition, extra test, early offer conditional on minimum ATAR)• Admitted on the basis of other criteria only and ATAR was <i>not</i> a factor (e.g. special consideration, audition alone, schools recommendation scheme with no minimum ATAR requirement)	99 L/N 136	19.8% L/N 27.2%
International students	221	44.2%
All students	499	100.0%

Notes: L/N - Low numbers: the number of students is less than 5.

8. Where to get further information

- Curtin College www.curtincollege.edu.au
- FEE-HELP <http://studyassist.gov.au/sites/studyassist/help-payingmyfees/fee-help/pages/fee-help->
- National Office of Overseas Skills Recognition (NOOSR) Country Education Profiles (CEPs) <https://internationaleducation.gov.au/services-and-resources/pages/qualifications-recognition.aspx>
- TISC <http://www.tisc.edu.au/static/guide/prerequisites-index.tisc>
- National Recognition Information Centre (NARIC) www.naric.org.uk